



## OVER THE COUNTER BLOCK SELECTION DAY CHECKLIST

- **Block Selection Appointment:** Arrive at Meyer Vandenberg Lawyers at Level 2, 121 Marcus Clarke Street Canberra City, ACT 2601, approximately 10 minutes before your allocated appointment time.
  
- **Prepare – What to bring if you are not using an Agent to sign the Contract:**
  - A list of your block choices in order of preference. You will only have 10 minutes from the beginning of your block selection appointment to select a block and enter into a First Grant Contract. If you are late or do not select a block within this timeframe the Appointed Sales Agent will proceed to the next available Appointment.
  - A copy of your appointment confirmation email.
  - An original completed Application for Land Rent Lease Form signed by all Applicants and witnessed by an authorised witness (if applicable - Land Rent is not available for blocks valued at greater than \$300,000 inclusive of GST).
  - Proof of identification and address (e.g. driver licence or passport and proof of current address).
  - Your cheque to pay the Deposit or Security Payment. EFTPOS will not be available. Your cheque should be made out to Land Development Agency.
  
- **Prepare - What your Agent needs to bring with them if they are signing the Contract on your behalf:**
  - A list of your block choices in order of preference. They will only have 10 minutes from the beginning of your block selection appointment to select a block and enter into a First Grant Contract. If they are late or do not select a block within this timeframe the Appointed Sales Agent will proceed to the next available Appointment.
  - A copy of your appointment confirmation email.
  - Identification for you and the Agent (the registrant's ID may be photocopied) and proof of current address.
  - An original completed Appointment of Agent Form. The Appointment of Agent Form can be found in this Over-The-Counter Sales Package.
  - An original completed Application for Land Rent Lease Form signed by all Applicants and witnessed by an authorised witness (if applicable).
  - Your cheque to pay the Deposit or Security Payment. EFTPOS will not be available. Your cheque should be made out to Land Development Agency.
  
- **Prepare – What do you need to pay at the Block Selection Appointment:**
  - For a Standard Lease: a deposit in the sum of 5% of the price of land ; or
  - For a Land Rent Lease: a security payment in the sum of \$2,000.

If you or your Agent do not bring all required documentation and payments to your Block Selection Appointment you, or your Agent, will be denied the opportunity to select a block and will be excluded from participating in this sales event.

For further information send an email to [sales@independentpropertygroup.com.au](mailto:sales@independentpropertygroup.com.au) or telephone 1800 090 835.