



## KEY DATES AND REQUIREMENTS

The Suburban Land Agency and its Appointed Sales Agent strongly recommend obtaining independent legal, financial and accounting advice before entering into a First Grant Contract. These Key Dates and Requirements contain specific conditions in relation to the Whitlam Book to Buy Sales on **16 March 2021 – 19 March 2021** and should be read in conjunction with the Book to Buy Sales Conditions.

DATE AND TIME	ACTIVITY	DETAILS
Monday 8 February 2021	Information is made available on the Suburban Land Agency website	<a href="http://www.suburbanland.act.gov.au/Whitlam">www.suburbanland.act.gov.au/Whitlam</a>
12.30 pm Tuesday 23 February 2021	Online Book to Buy registrations open	Via the Suburban Land Agency website at <a href="https://suburbanland.act.gov.au/Whitlam">https://suburbanland.act.gov.au/Whitlam</a>
12.30 pm Thursday 25 February 2021	Online Book to Buy registrations close	If you do not have internet access please call the Appointed Sales Agent prior to 12.30 pm Thursday 25 February 2021.
Thursday 4 March 2021	Block Selection Appointment Draw	Online Book to Buy registrations Draw to determine the order for Block Selection Appointments.
Friday 5 March 2021	Block Selection Appointments notified and Identity checking	Block Selection Appointment will be advised by email. Provide relevant information as requested by Appointed Sales Agent to confirm identification and confirm appointment.  Any information requested by the Appointed Sales Agent must be provided.  <b>Only 200 registrants will be allocated an appointment.</b>
5.00 pm Thursday 11 March 2021	Final day and time to complete Book to Buy Application and provide necessary documentation for identification	Last day to provide relevant documentation requested as per email instructions to confirm identification and appointment.
From 8.00 am to 5.00 pm Tuesday 16 March 2021 through until Friday 19 March 2021 (unless sold out prior)	Block Selection Appointments	Telephone call from the Appointed Sales Agent.



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### **Appointed Sales Agent**

The Appointed Sales Agent for the Whitlam Book to Buy Sales is Civium. For enquiries relating to the Sales please contact:

Civium  
17-23 Townshend Street Phillip ACT 2606  
Phone: 1800 910 204  
Email: [projects@civium.com.au](mailto:projects@civium.com.au)

### **Appointed Solicitor**

The Suburban Land Agency's solicitor for the Whitlam Book to Buy Sales Event is:

Meyer Vandenberg Lawyers  
Level 2, 121 Marcus Clarke Street Canberra ACT 2601  
Phone: 02 6279 4444  
Email: [sla@mvlawyers.com.au](mailto:sla@mvlawyers.com.au)

### **Blocks available for Selection**

There are 93 single dwelling residential blocks available for sale. For details regarding the blocks that are available, refer to the Suburban Land Agency website or contact the Appointed Sales Agent for a Sales Pack.

None of the blocks are ready for construction because the Suburban Land Agency is still performing works on the land. It is estimated that the Suburban Land Agency works will be completed during the Estimated Date Range for Works specified on the available blocks list. Once the Suburban Land Agency works are complete, completion of the sales of the blocks will take place in accordance with the First Grant Contract. Once the sale of the block has been completed, the block will be ready to be built on.

### **Registering for the Book to Buy Sales Event**

You may register for this sales process by completing the Online Book to Buy registration form on the Suburban Land Agency website. Upon registration, the Suburban Land Agency will allocate a Book to Buy ID Number to each eligible registration.

### **Draw for Block Selection Appointments**

The Suburban Land Agency will conduct a draw of all Book to Buy ID Numbers to determine the order for Block Selection Appointments. If successful in the Draw, you may be provided with a Block Selection Appointment time and asked to provide personal and company identification documentation. If requested, you will need to provide the documentation by 5.00 pm Thursday 11 March 2021 to participate further in the sales process.

### **Block Selection Appointments**

The number of Block Selection Appointments offered will depend on the number of Registrants who register their interest and provide the documentation requested by the Appointed Sales Agent, up to a maximum of 200 Block Selection Appointments.

All successful Registrants will be notified of their Block Selection Appointment time by email. If you do not have internet access, you may obtain a copy of the Block Selection Appointment times by contacting the Appointed Sales Agent.

If any blocks remain following the Block Selection Appointments, sale of these blocks will be at the Suburban Land Agency's discretion.



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### Application Form

At the time of being notified of a Block Selection Appointment the online Registrant will be required to complete an Application Form providing the full details of all buyers that are to be included on the First Grant Contract. The Application Form must include:

- the full details of the original online Registrant
- any names and details of additional buyers
- a company can be added if the original online Registrant is a Director of that company and
- a trust can be added if the original online Registrant is a trustee of that trust, or a Director of the corporate trustee of that trust.

The Suburban Land Agency will not permit an individual, company or trust to purchase more than one block in this Sales Event. Accordingly, if a proposed buyer appears on more than one Application Form, that Application Form may be rejected at the discretion of the Suburban Land Agency.

**Please note** that the details of the proposed buyers included on the Application Form will be included as the buyer(s) on the First Grant Contract and cannot be amended or adjusted after the Application Form is submitted.

### Attending your Block Selection Appointment

Your Block Selection Appointment will be for a window of one (1) hour. During this time, you will receive a telephone call from the Appointed Sales Agent.

You must confirm your Block Selection Appointment with the Appointed Sales Agent who will ensure that you have all the required documentation. If you do not confirm your Block Selection Appointment or provide an Application Form to the satisfaction of the Suburban Land Agency, you will not be called and you will miss your opportunity to select a block.

You will have 5 minutes from when the Appointed Sales Agent calls you to select one block only.

### Buyer Appointment of Agent

If you are unable to attend your Block Selection Appointment, you may appoint another person to act on your behalf as an Agent. You and your Agent must complete the Buyer Appointment of Agent form, and your Agent must provide photographic identification for both you and themselves prior to your Block Selection Appointment.

### Exchanging your First Grant Contract

Once you have selected your block, you will be required to execute and exchange a First Grant Contract, and pay the applicable Deposit.

The Sales Pack contains the Specimen First Grant Contract. This is an example of the form of contract that you will be required to execute and exchange after your Block Selection Appointment.

The Appointed Sales Agent will email you after your Block Selection Appointment confirming the block's details and your details as well as provide you with the Suburban Land Agency's bank account details. You will be required to pay the Deposit by 5.00 pm on the next business day following your Block Selection Appointment.

The Agency's Solicitor will then prepare your First Grant Contract and courier it to you or your lawyer. You must sign the First Grant Contract and return it to the Agency's Solicitor within two business days of having received it. The Suburban Land Agency will pay for the courier to and from your nominated address.

The Agency's Solicitor will then attend to exchanging First Grant Contracts and provide you with an original contract signed by the Agency.

Note:

- A reference to "you" or "your" is a reference to the Registrant or Registrants specified in the Online Book to Buy registration form submitted to the Appointed Sales Agent.
- Where there is an inconsistency between the conditions in these Key Dates and Requirements and the Book to Buy Sales Conditions, the Book to Buy Sales Conditions take precedence.



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## KEY DATES AND REQUIREMENTS

Disclaimer: The Suburban Land Agency makes no warranty as to the accuracy or completeness of information in this publication and recommends obtaining independent legal, financial and accounting advice before considering purchasing land or making an offer to purchase land.

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