Application for Sponsorship

**Applicants should complete this form in its entirety to enable an assessment of the sponsorship proposal to be made.**

|  |
| --- |
| **Contact details** |
| Organisation name (legal entity): |
| ABN: |
| Contact person name: | Contact number: |
| Contact email address: |
| Address: | Postcode: |

|  |
| --- |
| **Event/activity details** |
| What event or activity are you seeking sponsorship for? Event / Research / Award / Other (please specify) |
| Name of your event/activity: |
| Please provide a brief description of your event/activity (max 50 words): |
|  Date of event/activity (if not yet set, please provide a guide (month range)): |
| Website URL for event or activity (if applicable): |
| Anticipated number of attendees (if applicable): |

|  |
| --- |
| **Organisation details** |
| *In 200 words or less please provide us with a background and credentials of your organisation including its values, history, length of operation and resourcing to support your event/activity.**In your response please outline how your organisation aligns with SLA’s vision:****Creating great places where communities thrive.*** |

|  |
| --- |
| **Sponsorship details** |
| Type of sponsorship: Cash / Value-In-Kind / Both |
| Sponsorship amount requested (for value-in-kind requests, please provide an approximate cash value): |
| What date do you need to receive the sponsorship funds? DD/MM/YYYYIf not yet set, please provide a guide. |
| History of sponsorship with Suburban Land Agency: | **Year** | **Value** | **What** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Is your activity/event sponsored by another part of ACT Government?If yes, please provide details including sponsorship contribution. |  |
| Please advise of other confirmed sponsors/partners of the activity/event (if applicable): |  |
|  |
|  |
|  |
|  |
| What is the maximum number of sponsors who could be involved in your event/activity? |  |
| How will the sponsorship funds provided by the Suburban Land Agency be used? |  |
| **Resourcing**How will your organisation manage the sponsorship and reporting. What resources will be provided?  |  |
| **Title** | **Responsibility** |
|  |  |
|  |  |
| **What are the proposed sponsorship outcomes?**Please outline the outcomes you hope to achieve and how they align with one or more of SLA’s strategic priorities as outlined in our [Strategic Plan 2024-2027](https://suburbanland.act.gov.au/docs/default-source/strategy-documents/sla-strategic-plan-2024-27.pdf?sfvrsn=fad923a_1). |  |
| **Sponsorship inclusions**Please provide details of how you will acknowledge SLA’s sponsorship.Where this can be quantified, please provide more information. E.g. branding, hospitality, communication/social media, advertising, logo inclusions, panel participation etc. |  |

|  |
| --- |
| **Sponsorship evaluation and reporting** |
| In applying for sponsorship from SLA you acknowledge post event/activity evaluation and reporting will be required to be provided to SLA within six weeks of activity completion. Specific reporting inclusions could include:* Relevant statistics including attendance, attendee demographics
* Itemised account of sponsorship spend
* Advertising/promotional reporting including channels utilised and associated reach/sentiment
* Media coverage
* Publication details/research outcomes
* A meeting or video talking through the outcomes and application of funding.

Please provide details of how you propose the success of the sponsorship will be measured following activity completion? |

|  |
| --- |
| **Acknowledgement** |
| Please note, you will be required to submit this signed form via email to SLAengagement@act.gov.au by the **close date of 30 April 2025.**I [insert name] declare:* I have read and understood Suburban Land Agency’s Sponsorship Policy
* I am authorised on behalf of [organisation name] to submit this application for sponsorship
* the information provided on this form is true and correct.

Name:Signature:Date: |